



भारतीय दन्त परिषद
Dental Council of India



AMC DENTAL COLLEGE

Khokhra, Ahmedabad 380008

Affiliated to Gujarat University

SELF STUDY REPORT (CYCLE 1) 2022-2023

CRITERIA: 2: Teaching- Learning and Evaluation

KEY INDICATOR: 2.6: Student Performance and Learning

METRIC: 2.6.4: Presence and periodicity of parent-teachers meetings, remedial measures undertaken and outcome analysis



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Data

**Proceedings of parent
–teachers meetings
held during the last 5
years**

A. M. C. MEDICAL EDUCATION TRUST



Parent-Teacher Meeting Committee

Minutes of meeting

Date: 22-01-2019

Time: 10 AM.

Purpose: PTM of first year, second year, third year and final year BDS students.

Topic Discussed:

- Declaration of the result after the first internal exam
- Conforming students regarding the clarity in all subjects and topics covered and solving of any problems they have in any subject.
- Discussion of attendance of concerned students
- Discussion of the suggestions, complaints, feedback and opinions from the student and their parents.

● **Concerns of the parents:**

1st Year: Language barrier of the students coming from Gujarati Medium schools after 12% Standard.

2nd Year: Students are not able to co-relate the pre-clinical exercises with clinical importance

3rd Year: Surgery and medicine wards related confusions with applications in dentistry and co-ordination and intimacy with medical college staff members.

Final Year: College should provide patients for practical exams

● **Proposed Solutions/Plans:**

1st Year: Introduction for first year faculties to the parents for the guidance of same. Mentors helped for better communication.

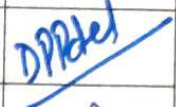
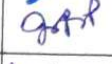




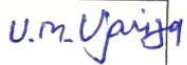


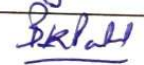
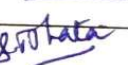

2nd Year: pre-clinical departmental faculty will organize regular clinical tours.


3rd Year: Medical faculty of dental college will accompany the students in initial visits to surgical and medical wards and introduce the medical faculties with students.

Final Year: Majority of the patients will be provided by the college during exam and for the remaining patients, concern departments will guide and help the students to find out.

Ina B. Patel
Dr. INA B. PATEL
Prof & HOD
Dept. of Prosthodontics & Crown & Bridge
AMC Dental College & Hospital
Khokhara, Ahmedabad

Meeting Attended By
22-01-2019

Sr.no	Name of Members	Designation	Sign
1.	Dr. Dolly Patel	Dean & Head of Institute	
2.	Dr. Ina Patel	Student section chairman	
3.	Dr. Kinnari Patel	1 st year Coordinator	
4.	Dr. Kosha Rupareliya	2 nd year Coordinator	
5.	Dr. Dhairya Shah	3 rd year Coordinator	
6.	Dr. Roopal Patel	Final 3 rd year Coordinator	
7.	Dr. Urvashi Ujaria	Final year Coordinator	
8.	1 st Year Parents' Representative	Parent member	
9.	2 nd Year Parents' Representative	Parent member	
10.	3 rd Year Parents' Representative	Parent member	
11.	Final Year Parents' Representative	Parent member	
12.	Jayesh Parmar	Clerk	


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Minutes of Meeting for Parent-Teacher Meeting

Date: 29-01-2021

Time: 10 AM.

Purpose: PTM of first year, second year, third year and final year BDS students.

Topic Discussed:

- Discussion of duties for covid screening and covid home care services.
- Timing and clarity for conducting on line classes.
- Discussion of the suggestions, complaints, feedback and opinions from the student and their parents.

Concerns of the parents:

1st Year: Concentration of students in online classes

2nd Year: Concerns for safety of students in covid screening.

3rd Year: Food and issues of stay in relation to social distancing norms of covid 19 in hostel

Final Year: worries regarding conduction of exams in era of covid pandemic.

Proposed Solutions/Plans:

- **1st Year:** Parents asked to oversee students while attending lecture. Use of laptop and computers were advised instead of phone for lectures.
- **2nd Year:** Assurance to students and parents about safety as PPE and other established guidelines are followed.
- **3rd Year:** Hostel committee was called and all the confusions were resolved; Assurance for safety was conveyed
- **Final Year:** Guidelines for conduction of exams in covid appropriate protocols were discussed and assurance was conveyed.


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Meeting Attended By
29-01-2021

Sr.no	Name of Members	Designation	Sign
1.	Dr. Dolly Patel	Dean & Head of Institute	<i>D.P. Patel</i>
2.	Dr. Ina Patel	Student section chairman	<i>Ina Patel</i>
3.	Dr. Kinnari Patel	1 st year Coordinator	<i>Kinnari Patel</i>
4.	Dr. Kosha Rupareliya	2 nd year Coordinator	<i>Kosha Rupareliya</i>
5.	Dr. Dhairya Shah	3 rd year Coordinator	<i>Dhairya Shah</i>
6.	Dr. Roopal Patel	^{Final} 3 rd year Coordinator	<i>Roopal Patel</i>
7.	Dr. Urvashi Ujaria	Final year Coordinator	<i>U.M. Ujaria</i>
8.	1 st Year Parents' Representative	Parent member	<i>Sony D</i> STUABD2020014
9.	2 nd Year Parents' Representative	Parent member	<i>Kavya Khis</i> DENUG2019002
10.	3 rd Year Parents' Representative	Parent member	<i>Swamy</i> 29.1.21 STUAB0170044
11.	Final Year Parents' Representative	Parent member	<i>V.P. Patel</i>
12.	Jayesh Parmar	Clerk	<i>Jayesh Parmar</i>

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Minutes of Meeting for Parent-Teacher Meeting

Date: 7-2-2022

Time: 10 AM.

Purpose: PTM of first year, second year, third year and final year BDS students.

Topic Discussed:

- Discussion of duties for covid screening and covid home care services.
- Timing and clarity for conducting on line classes.
- Discussion of the suggestions, complaints, feedback and opinions from the student and their parents.

Concerns of the parents:

1st Year: Food and issues of stay in relation to social distancing norms of covid 19 in hostel


2nd Year: Concerns for safety of students in covid screening.

3rd Year: safety of students while carrying out clinical duties.

Final Year: worries regarding conduction of exams in era of covid pandemic.

Proposed Solutions/Plans:

- **1st Year:** Hostel committee was called and all the confusions were resolved; Assurance for safety was conveyed
- **2nd Year:** Assurance to students and parents about safety as PPE and other established guidelines are followed.
- **3rd Year:** Students and parents were appraised regarding guidelines established for dental treatment in clinics. Adequate PPE kits and other necessary arrangements were conveyed.
- **Final Year:** Guidelines for conduction of exams in covid appropriate protocols were discussed and assurance was conveyed.


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Meeting Attended By
7-2-2022

Sr.no	Name of Members	Designation	Sign
1.	Dr. Dolly Patel	Dean & Head of Institute	<i>DP Patel</i>
2.	Dr. Ina Patel	Student section chairman	<i>IP</i>
3.	Dr. Kinnari Patel	1 st year Coordinator	<i>Kinnari</i>
4.	Dr. Kosha Rupareliya	2 nd year Coordinator	<i>Kosha</i>
5.	Dr. Dhairya Shah	3 rd year Coordinator	<i>DH</i>
6.	Dr. Roopal Patel	^{Finca} 2 nd year Coordinator	<i>R</i>
7.	Dr. Urvashi Ujaria	Final year Coordinator	<i>U.M. Ujaria</i>
8.	1 st Year Parents' Representative	Parent member	<i>Alia</i>
9.	2 nd Year Parents' Representative	Parent member	- Telephonic
10.	3 rd Year Parents' Representative	Parent member	- Telephonic
11.	Final Year Parents' Representative	Parent member	- Telephonic
12.	Jayesh Parmar	Clerk	<i>Jayesh</i>

Attended
Dr. INA B. PATEL
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Dept. of Prosthodontics & Crown & Bridge
AMC Dental College & Hospital
Khokhara, Ahmedabad

Parent-Teacher Meeting Committee

Minutes of meeting

Date: 9-03-2023

Time: 10 AM.

Purpose: PTM of first year, second year, third year and final year BDS students.

Topic Discussed:

- Declaration of the result after the first internal exam
- Conforming students regarding the clarity in all subjects and topics covered and solving of any problems they have in any subject, supporting system, study material or management.
- Discussion of the suggestions, complaints, feedback and opinions from the student and their parents.

● **Concerns of the parents:**

2nd Year: localite student are not allowed in hostel canteen

3rd Year: extra curricular activities should be included in routine schedule

Final Year: Demand for the carrier counseling lectures

● **Proposed Solutions/Plans:**

2nd Year: hostel committee has given permission to localites by following some protocols

3rd Year: Extra curricular activities are promoted in same manner as pre covid scenario.

Final Year: given assurance for the same

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Meeting Attended By:

Date: 9-3-2023

Sr.no	Name of Members	Designation	Sign
1.	Dr. Dolly Patel	Dean & Head of Institute	<i>DP Patel</i>
2.	Dr. Ina Patel	Student section chairman	<i>Ina Patel</i>
3.	Dr. Kinnari Patel	1 st year Coordinator	<i>Kinnari Patel</i>
4.	Dr. Kosha Rupareliya	2 nd year Coordinator	<i>Kosha Rupareliya</i>
5.	Dr. Dhairya Shah	3 rd year Coordinator	<i>Dhairya Shah</i>
6.	Dr. Roopal Patel	3rd Final year Coordinator	<i>Roopal Patel</i>
7.	Dr. Urvashi Ujaria	Final year Coordinator	<i>U.M. Ujaria</i>
8.	1 st Year Parents' Representative	Parent member	<i>Parvati</i>
9.	2 nd Year Parents' Representative	Parent member	<i>Parvati</i>
10.	3 rd Year Parents' Representative	Parent member	<i>Parvati</i>
11.	Final Year Parents' Representative	Parent member	<i>Parvati</i>
12.	Jayesh Parmar.	Clerk	<i>Jayesh Parmar</i>

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Parent-Teacher Meeting Committee

Minutes of meeting

Date: 8-7-2023

Time: 10 AM.

Purpose: PTM of first year, second year, third year and final year BDS students.

Topic Discussed:

- Declaration of the result after the first internal exam
- Conforming students regarding the clarity in all subjects and topics covered and solving of any problems they have in any subject, supporting system, study material or management.
- Discussion of the suggestions, complaints, feedback and opinions from the student and their parents.

● Concerns of the parents:

1st Year: Problem of language in communication, transport to medical college

2nd Year: Shortage of pre clinical classes for completion of course

3rd Year: lectures of medicine and surgery to be regularly conducted

Final Year: College should provide patients for practical exams,


● Proposed Solutions/Plans:

1st Year: advised reading books and newspaper for better fluency. Adequate transport facilities available

2nd Year: Pre-clinical departmental faculty will a lot low un necessary holidays
Clinical tours.

3rd Year: lectures are regularly conducted. Students advised to be present on time and avoid bunking classes

Final Year: Camp in-charge has been informed about this type of request,


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Meeting Attended By
8-07-2023

Sr.no	Name of Members	Designation	Sign
1.	Dr. Dolly Patel.	Dean & Head of Institute	<i>DPPatel</i>
2.	Dr. Ina Patel	Student section chairman	<i>ina</i>
3.	Dr. Kinnari Patel	1 st year Coordinator	<i>kin</i>
4.	Dr. Kosha Rupareliya	2 nd year Coordinator	<i>Kosha</i>
5.	Dr. Dhairya Shah	3 rd year Coordinator	<i>Dh</i>
6.	Dr. Roopal Patel	Final 3 rd year Coordinator	<i>R</i>
7.	Dr. Urvashi Ujaria	Final year Coordinator	<i>U.M Ujaria</i>
8.	1 st Year Parents' Representative	Parent member	<i>Hemish Ch</i> → 2022116
9.	2 nd Year Parents' Representative	Parent member	<i>Rajesh</i> 2020013
10.	3 rd Year Parents' Representative	Parent member <i>XX</i>	<i>Patil</i> 2019041
11.	Final Year Parents' Representative	Parent member	<i>✓</i>
12.	Jayesh Parmar	Clerk	<i>J</i>

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