



भारतीय दन्त परिषद
Dental Council of India



AMC DENTAL COLLEGE

Khokhra, Ahmedabad 380008

Affiliated to Gujarat University

SELF STUDY REPORT (CYCLE 1) 2022-2023

CRITERIA: 6: Governance, Leadership and

KEY INDICATOR: 6.5: Internal Quality Assurance System

METRIC: 6.5.3: The institution adopts several Quality Assurance initiatives the institute has implemented the following QA initiatives.



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Dental Council of India



Data

Minutes of the Meeting of IQAC





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Dental Council of India



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**Minutes of the Meeting
of IQAC
2022-2023**



AMC DENTAL COLLEGE
INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Chairman:

Dr Dolly Patel

IQAC Coordinators:

Dr Parth Khamar

Dr Dhairya Shah

IQAC Members:

Dr Kinnari Patel

Dr Vinay Rao

Dr Hu Wei Hsin

Dr Ronak Choksi

Adl. Director

Office Superintendent

Dr Vijay Bhaskar

Dr Haren Pandya

Dr Priti Adani

Post Graduate Student representative 1

Undergraduate Student representative 1

Undergraduate Student representative 2

Outward No: AMCDH/IQAC/2023/01

Date: 15/03/2023

MINUTES OF THE MEETING

Date: 15/03/2023

Time: 2:15pm

Venue: Conference Room

Agenda:

- Discussion on preparation for assessment and accreditation via NAAC.

Minutes of the Meeting:

- With permission of Chairman meeting was started.
- Coordinator presented previous meeting's Minutes of the meeting.
- Chairman, IQAC has informed cell that institute wishes to go for quality assessment and accreditation by NAAC. She has briefed all members on preparation done and required for same.
- Coordinator, IQAC has shared with cell that there is requirement to identify and implement discussion on cross cutting issues being covered in the institute. Dr Kinnari Patel, Member, maintenance and infrastructure has informed cell that cross cutting issues such as Human values, gender sensitivity are already being taught in syllabus. Chairman, IQAC has ensured cell that she will request Academic council to identify all cross cutting issues being covered by institute.
- Coordinator, IQAC has shared details on progress on NEP implementation. He has informed cell that based on NAAC portal's 6 key points in institutional profile NEP cell has been identified process and active work is underway. However, further guidance will be required.
- Coordinator, IQAC has also requested Chairman, IQAC to request list of add on programs, value added programs and capability enhancement programs being organized in the institute.
- Chairman, IQAC has also shared with IQAC that upon completion of NAAC assessment and accreditation, she wishes to go for NIRF and NABH accreditation for the institute.

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IQAC, AMC Dental College

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IQAC Chairman

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AMC Dental College & Hospital,
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Undergraduate Student representative 1

Undergraduate Student representative 2

Outward No: AMCDH/IQAC/2022/02

Date: 01/09/2022

MINUTES OF THE MEETING

Date: 01/09/2022

Time: 2:15pm

Venue: Conference Room

Agenda:

- Formalization of Orientation Programs.
- Discussion on implementation of generic prescriptions.
- Review of Mentor Mentee program
- Discussion on Quality initiatives via trainings.
- Formation of Placement Cell

Minutes of the Meeting:

- With permission of Chairman meeting was started.
- Coordinator presented previous meeting's Minutes of the meeting.
- Chairman, IQAC presented requirement to formalize orientation programs for students. It has been discussed that orientation programs currently are generic in nature whereas there is need for them to be specific to student audience.
- Chairman, IQAC shared the requirement to implement generic prescription in the institute to suit patients. Dr Hu Wei Hsin, Member, Library has shared his experience on antibiotic prescription amongst students. He has requested chairman, IQAC to organize a program on antibiotic prescription.
- Coordinator, IQAC shared with 6 training programs for quality initiatives were organized in academic year 2021-2022. He also shared that there is in general increase in quality awareness amongst students and faculty due to same. Chairman, IQAC has shared cell that she wishes to organize more such programs in academic year 2022-2023. Cell has applauded this initiative and has agreed to organize more such programs.
- Chairman, IQAC informed cell on ongoing Mentor: Mentee program. She has informed cell about success of program in terms of improved approachability between student and faculty. Cell has suggested that this program must continue.
- With permission of chairman, IQAC, Dr Vinay Rao, member, Dental Education Unit has proposed that institute must organize faculty development programs related to education technology and research methodologies.
- All discussed items have been accepted by Chairman, IQAC and has ensured implementation of same.
- Dr Kinnari Rajpura, member, maintenance and Infrastructure has informed cell that there is increasing difficulty in finding placement for fresh dental graduates. She has proposed that institute can form a placement cell that can help and guide students for same.

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Outward No: AMCDH/IQAC/2022/01

Date: 21/03/2022

MINUTES OF THE MEETING

Date: 21/03/2022

Time: 2:15pm

Venue: Conference Room

Agenda:

- To discuss Curriculum Integration.
- To provide remedial teaching and examination in institute.
- To discuss implementing objective assessment system in institute.
- To discuss Academic Flexibility offered to students in institute.
- To discuss Value added courses being offered at the institute.
- To discuss requirement of New Education Policy Cell

Minutes of the Meeting:

- With permission of Chairman meeting was started.
- Coordinator presented previous meeting's Minutes of the meeting.
- Coordinator, IQAC presented requirement to have integration of Interdepartmental Training in BDS and MDS programs based on guidelines of DCI.
- Coordinator, IQAC has presented current scenario to the cell related to remedial teaching and examination. He has informed all that departments in their independent capacity are providing remedial teaching and remedial examination options to students. Members have proposed to have central policy for same.
- Dr Vijay Bhaskar, member (Professional Parent) has informed cell about a requirement to formalize objective assessment system in institute to have structured evaluation process.
- Dr Vinay Rao, Member (Dental Education Unit) has informed cell, AMC Dental College is strictly adhering to the syllabus being prescribed by Dental Council of India and Gujarat University. The current academic schedule gives very little opportunity to provide academic flexibility to the students.
- All members have agreed to these requirements and Chairman, IQAC has agreed to represent this requirement in next Academic Council meet.
- Chairman, IQAC initiated conversation on low number of value-added courses being offered in institute. Members shared their view on offering value added courses at institute's specialized clinic. Chairman, IQAC has accepted this proposal and has agreed to represent this proposal in next Academic Council meet.
- Chairman, IQAC has informed cell that institute will have to prepare for implementation of New Education Policy (NEP). For this preparation there is specific requirement for a cell that understands and prepares institute for implementation of NEP. Members of cell has agreed to this.


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Outward No: AMCDH/IQAC/2021/03

Date: 13/08/2021

MINUTES OF THE MEETING

Date: 13/08/2021

Time: 2:15pm

Venue: Conference Room

Agenda:

- To discuss formation of Incubation facility.
- To discuss ongoing community service programs.

Minutes of the Meeting:

- With permission of Chairman meeting was started.
- Coordinator presented previous meeting's Minutes of the meeting.
- Chairman initiated discussion on institute's requirement of having an incubation centre.
- Dr Vinay Rao, Member, Dental Education Unit requested to create a facility that serves as a innovation and incubation center.
- Dr Hu Wei Hsin, Member, Library informed Cell about GUSEC facility that is available at Gujarat University. He further informed that students and faculties of affiliated colleges to Gujarat University can avail its facility for free. However, he also mentioned that more information is required on same.
- Dr Haren Pandya, Member, Professional parent informed about having a central research facility at DDIT, Nadiad.
- Dr Kinnari Rajpura, Member, Infrastructure and Maintenance presented a possibility of having a common research facility at ground floor in hospital building.
- Coordinator, IQAC has shared details on community service program being run in the institute. Members have raised requirement to formalize community service program to encourage students towards working in diversified community.
- Chairman, IQAC has accepted all the points discussed and has agreed to initiate process of forming a central research facility that can act as innovation and incubation center.

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2020-2021**



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Outward No: AMCDH/IQAC/2021/02

Date: 09/03/2021

MINUTES OF THE MEETING

Date: 09/03/2021

Time: 2:15pm

Venue: Conference Room

Agenda:

- To formalize IQAC Committee.
- To initiate creation of Dental Education Unit
- To initiate creation of Feedback committee
- Discussion on starting Comprehensive Dental Clinic
- To discuss state of research in the institute.
- curriculum integration

Minutes of the Meeting:

- Chairman has informed all the members of the IQAC their role in cell.
- Coordinator, IQAC presented points for SOP of IQAC.
- Coordinator, IQAC presented requirement for having Dental Education Unit and a Feedback committee. Members of IQAC has consented to create a Dental Education Unit, IT Cell and Feedback Committee and have proposed names for Dental Education Unit and Feedback Committee.
- Chairman, IQAC has accepted all the proposals and will initiate creation of Dental Education Unit, IT Cell and Feedback Committee.
- Need for a generalized dental clinic exposure was discussed by Chairman, IQAC. Base of discussion was, upon graduating dental graduate student will have to provide comprehensive dental treatment to each patient suiting patient's need. Current internship program is compulsory rotatory in nature which teaches how to provide treatment to patient specific to that department. Having a general dental clinical exposure will enable student to prepare a comprehensive treatment plan and teach student how to prioritize treatments. This proposal was accepted by all.
- Coordinator, IQAC presented requirement for identifying learning outcomes, graduate attributes, and program specific learning outcomes with methods of assessment for students.
- Members have agreed to this requirement and Chairman, IQAC has agreed to represent this point in next Academic Council meeting.
- Chairman, IQAC has expressed concern about current research status in the institute. She has informed cell that most of the research carried out in the institute is purely academic in nature and very little research is being which is innovation or product driven. She has requested all members to give her



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active inputs for this. Sighting the issue, members have requested chairman, IQAC to given them time so they can contribute this this issue. Chairman, IQAC has agreed to this and has promised to arrange a separate meeting to discuss this point. She has also conveyed to all that she will also discuss this point in next academic council meeting.

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