

IQAC

# Framework & SOP

AMC Dental College & Hospital

Khokhra

Ahmedabad

## **Institutional Quality Assurance Cell (IQAC)**

The AMCD College, in its commitment to excellence, established the Internal Quality Assurance Cell (IQAC) on March 9, 2021, with a dedicated mission to ensure the highest standards of quality in both academic and administrative facets of the institution. Complying with NAAC guidelines, the IQAC ensures representation from all stakeholders, strategically incorporating members from key committees like College Council, Academic Council, Dental Education Unit, Library, and IT infrastructure.

### **Meeting Schedule:**

- IQAC will conduct biannual meetings which will serve as the hub for planning and executing quality initiatives.
- Detailed minutes of these meetings will be circulated for prompt action, with subsequent gatherings dedicated to reviewing the progress.
- With minimum 2/3<sup>rd</sup> members present IQAC, Chairman will be able to start the meeting.
- IQAC can discuss topic beyond agenda in a meeting with permission of Chairman, IQAC.

### **IQAC Appointments:**

- Dean on AMC Dental College will be default chairman of IQAC, AMC Dental College.
- All appointments will be done by IQAC, Chairman on selection bases.
- IQAC, Chairman will determine tenure of each member in the committee.
- IQAC, Chairman will be able to change constitution on required basis but maintaining minimum 7 member and odd figure.
- Deputy Director and Office Superintendent for AMC Dental College will be default members of IQAC unless decided by IQAC, Chairman.
- IQAC will have 2 members who are parent of a student and dental professionals. Upon graduation of these students or on request raised by parent member or based on their constant unavailability chairman will be able to replace them with other professional parent member.
- IQAC will have 3 student members, 1 Post graduate student and 2 undergraduate students. Upon graduation of these students or based on their constant unavailability chairman will be able to replace them with other student member.

## Members of IQAC are as below

Sr No	Name of Member	Role in Committee
1	Dr Dolly Patel	Chairman
2	Dr Parth Khamar	Coordinator
3	Dr Dhairya Shah	Coordinator
4	Dr Kinnari Patel	Member (Infrastructure & Maintenance)
5	Dr Vinay Rao	Member (Dental Education Unit Representative)
6	Dr Hu Wei Hsin	Member (Library Enrichment)
7	Dr Ronak Choksi	Member (IT infrastructure & Maintenance)
8	Deputy Director	Member (Administration)
9	Office Superintendent	Member (Administration)
10	Dr Vijay Bhaskar	Member (Professional & Parent Perspective)
11	Dr Haren Pandya	Member (Professional & Parent Perspective)
12	Dr Priti Adani	Community Leader and Industry Representative
13	Post Graduate Student Representative 1	Member (Student Perspective)
14	Under Graduate Student Representative 1	Member (Student Perspective)
15	Under Graduate Student Representative 2	Member (Student Perspective)

*DP Patel*